

# PAC Meeting Minutes

## Pender Harbour Secondary School

Monday, September 16<sup>th</sup>, 2024 - 5:30pm

## PHSS Library

**Attendance:** Rachael Eastman, Debbie Martens, Carole Logtenberg, Tracey McClelland, Katrina Phillips, Julianna Roth, Anne Pino, Chey Howitt, Tanis Zayshley, Shelby Leech, Jodee Young, Yvonne Kaessler

**Principal:** Rae-Dene Pednaud

### 1. Welcome and call to order: 5:33pm

### 2. Additions to and Approval of Agenda

- No additions
- **Motion to approve agenda by Debbie.**

### 3. Approval of Meeting Minutes – June 10th, 2024

- **Motion to approve June 10th, 2024 minutes by Anne, 2nd by Debbie. Motion carried.**

### 4. Community School Update - Cheyenne

- Breakfast is provided 4 times a week by Cindy. Thank you Cindy! We hope to continue offering breakfast 4 times a week, this depends on our food budget, which we will have a better idea of in the next month or so.
- PHCS was approved for a sports equipment grant dedicated to new volleyball equipment. Nets, posts, padding... all new equipment has been ordered.
- Waiting to hear back from PC Food Grant for our fridge program. This money will go to stock the fridge outside the office.
- Youth drop-in will take place the last Friday of each month (excluding September and December) at the Community Hall from 5-9pm with the Vallees. Rotary 50/50 raffle to pay for the food. Please no tree nuts in the hall due to nut allergies!
- SCR D - We were concerned that we wouldn't receive funding for our youth program. PHCS attended a Community Partner meeting - SCR D says youth program funding should be provided in 2025.
- Participated in a Primary and Community Care Mapping Workshop - put on by The Foundry and facilitated by UBC students. People from VCH, MCFD, SCSS, shishalh Nation, RCMP, Restorative Justice, regional district and EMS all participated. There were 5 or 6 people from PH so we had good representation.
- Legion donated \$500 to the breakfast club and \$500 to the PAC for hot lunches.

## **5. Treasurer's Report - Jodee Young**

- Discussed current balances, deposits and withdrawals in accounts. The check for the yearbook has not yet been deposited. Follow-up required.
- **Motion to accept the treasurer's report as presented by Tanis, 2nd by Rachael. Motion carried.**

## **6. DPAC Update - Rachael**

- No update.
- **Motion to pay \$100 for the BCCPAC annual dues by Jodee, 2nd by Rachael. Motion Carried.**

## **7. Trustee Update - Tracey**

- Following the Parent/PAC Survey, the School Trustee will attend 2 PAC meetings per year, one in October and one in the spring. We can always request attendance if needed or wanted.
- It is important for a PAC representative to attend the DPAC meetings.
- Crosswalks at MPES. The Board sent a letter to MOTI regarding painting the crosswalk lines. MOTI said they will be refreshing the crosswalk lines and signage at MPES in the next couple of weeks. This work will be done by 2 contractors. Follow-up in October to make sure this gets done.

## **8. Principal's Report - Rae-Dene Pednaud**

- Rae-Dene introduce herself and gave us her background. She is both the principal and the Librarian at PHSS.
- PHSS is fully staffed. Rae-Dene listed all the teachers and their subjects.
- Junior classes have two teachers in the room.
- Enrolment at PHSS is 76.
- We had an overview of the Reporting Timeline. Learning updates reflect the core competencies of students and how they are progressing throughout the year.
- We had a soft landing to begin the school year.
- Volleyball has started.
- There is a Bard on the Beach field trip on Thursday, Sep 19th. 23 students are going.
- We are having a Pep Rally and choosing spirit teams for school sports events.
- Discussed the historical names of the school spirit teams, why they were changed and perhaps using them again.

## **9. Other Business:**

### Hot Lunch Program - Katrina Phillips, Jennifer Pryer and Debbie Martens

- We will accept donations of any amount now instead of a sponsor having to pay for one whole hot lunch.
- It is much more cost effective to purchase food and cook the meals at the school than to purchase from restaurants.

### Fundraising

- Chicken Sale - Anne to follow-up with MPES. We need volunteers to run this.
- Purdy's - this is a grad fundraiser.
- We need to put our name down for the Light Up the Tree fundraiser for 2025-2026 school year.
- We will discuss more ideas at the next meeting.

## **10. Future Meetings Scheduling:**

- Our next meetings will be held on the following days:
- Monday, October 7th (AGM plus PAC meeting), - 5pm
- Monday, November 4th - 5:30pm
- Monday, December 9th - 5:30pm

## **11. Motion to adjourn meeting at 6:36pm by Anne**